



STATE OF CONNECTICUT

Office of Higher Education

October 3, 2014

Ms. Ashley Smith
Student Support Specialist
Huntington College of Health Sciences
117 Legacy View Way
Knoxville, TN 37918

Dear Ms. Smith:

In response to your institution's inquiry about offering online programming to residents in the State of Connecticut, the Office of Higher Education is providing you with sections 10a-34-23 and 10a-34-24 of the Connecticut Regulations for Licensure and Accreditation of Institutions and Programs of Higher Education. Further information may be found on the following website: <http://www.ctohe.org/Postsecondary/pdfs/RegulationsLicensureAccreditation.pdf>.

Section 10a-34-23. Off-Campus Instruction, Correspondence Courses, and Use of Electronic Media.

All credit instruction offered by an accredited institution away from the institution's primary campus or by correspondence, or through the electronic media, or other means of distance education, shall meet the same standards required of instruction offered on campus, including but not limited to the following:

- (a) All credit instruction shall be consistent with the overall purposes and objectives of the offering institution.
- (b) Standards for admission shall be the same as the standards applicable to students enrolled on the primary campus.
- (c) There shall be qualified faculty or staff responsible for the coordination of off-campus instruction.
- (d) The quality of off-campus instruction, including faculty selection and course approval, shall be the responsibility of the same academic unit which administers the program on the primary campus.
- (e) All curricula shall be derived directly from approved programs. Each course shall be consistent in quality, content and standards with resident courses offered on the primary campus.
- (f) Instruction shall be delivered by qualified instructional staff pursuant to Section 10a-34-13 of the Regulations of Connecticut State Agencies.
- (g) All students shall have access to adequate facilities, equipment, library resources, academic advising and other necessary instructional support services, in accordance with the provisions of Sections 10a-34-9 through 10a-34-24, inclusive, of the Regulations of Connecticut State Agencies. An institution providing instruction and programs by means of distance education may demonstrate compliance with the Board's approval standards through means equivalent to those used for resident instruction.

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Section 10a-34-24. Programs Offered by Out-of-State Institutions.

- (a) Eligibility. Any institution with a physical presence in the state shall be subject to the requirements of the Regulations of Connecticut State Agencies. To be eligible for licensure to operate a program in Connecticut, an institution chartered or incorporated in another state must be fully accredited by a nationally recognized regional accrediting association and legally authorized to operate as an institution of higher learning and confer degrees in its home state.
- (b) Licensure requirements. The institution shall be required to demonstrate compliance with all applicable procedures and standards in Sections 10a-34-9 through 10a-34-24, inclusive, of the Regulations of Connecticut State Agencies as they apply to the program(s) to be offered in Connecticut. In addition, there shall be qualified on-site administrative staff responsible for the overall administrative operation of all educational activities, to include instruction, counseling, advising, library services and maintenance of academic records.

At present, the Office of Higher Education does not regulate placement of students in experiential settings, unless the institution has a physical presence in Connecticut (see 10a-34-24 above). Until 2009, the agency did regulate student teacher placements in Connecticut from out-of-state institutions, but since that time, the agency has no longer required these placements to be licensed.

In addition, according to guidance released by the U.S. Dept. of Education on March 17, 2011 (GEN-11-05), a document verifying no authorization is required by a state is not necessary for institutions to comply with the regulations for state authorization (see #22), and the Office of Higher Education does not issue such letters.

If you have any questions, please contact the Office of Higher Education at (860) 947-1822.

Sincerely,



Patricia A. Santoro
Division Director of Academic Affairs